

JAMES W. FOLEY

FREEDOM RUN

OCTOBER 20TH, 2018



Virtual Run Registration Instructions

1. Go to www.foleyrun.org
2. Select "Virtual Run". You will then be directed to a new page
3. You may choose to register as an individual, join an existing team or create a new team of your own!
 - a. **PLEASE NOTE:** You may view currently requested teams and participants by scrolling down to "TEAMS & PARTICIPANTS"
4. Click "Register"
5. Choose your virtual run location. You may select from "Inside the US" or "Outside the US" depending on where you live
6. Complete the "Buyer Information"
7. Complete the "Participant Information"
 - a. **PLEASE NOTE:** you may copy directly from the buyer information"
8. **IMPORTANT:** Select to "Fundraise as a Team" OR "Fundraise as an Individual"
 - a. To Fundraise as a Team:
 1. Choose to "Join a Team" (Select from list provided) OR "Create a Team" (Create your own team!)
 - b. To Fundraise as an Individual:
 1. Create a Campaign name and monetary goal!
9. You may then choose to register other participants or complete registration process by providing payment information.
10. Once payment information is complete, click "Checkout".
11. Upon payment, an automated email will be sent with instructions on how to set up your team and/or personal pages!